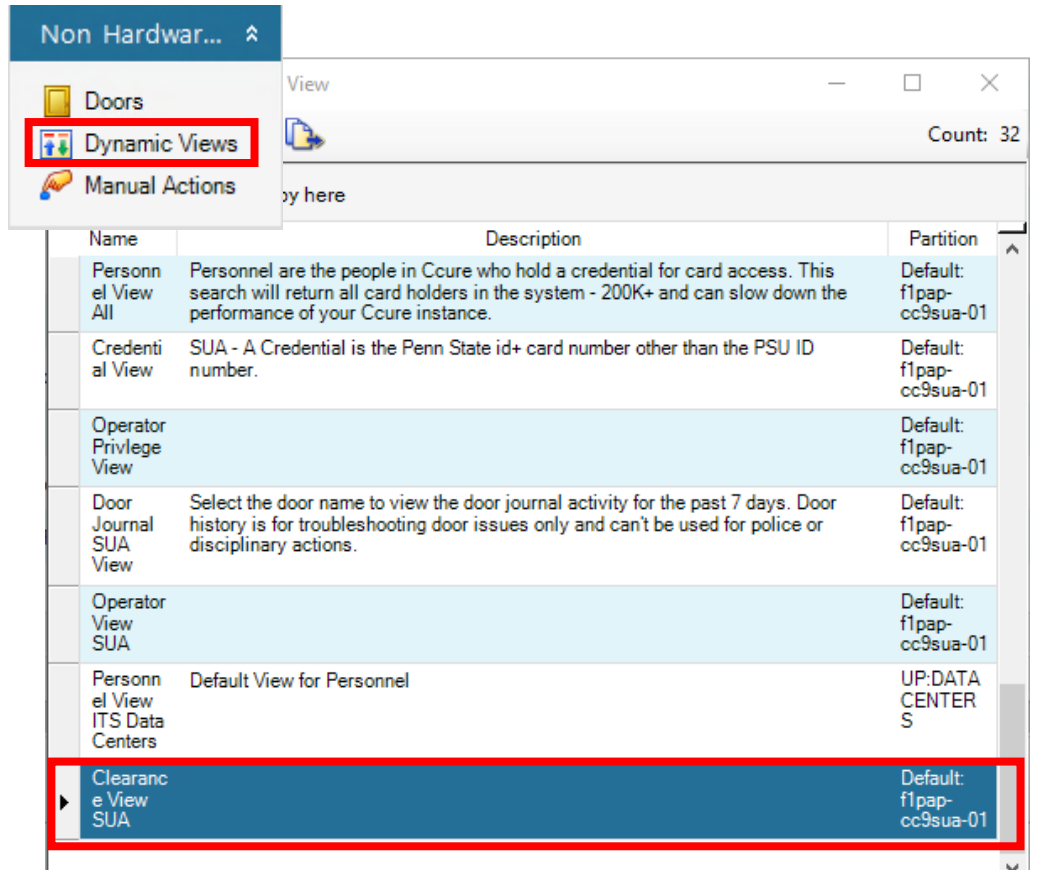


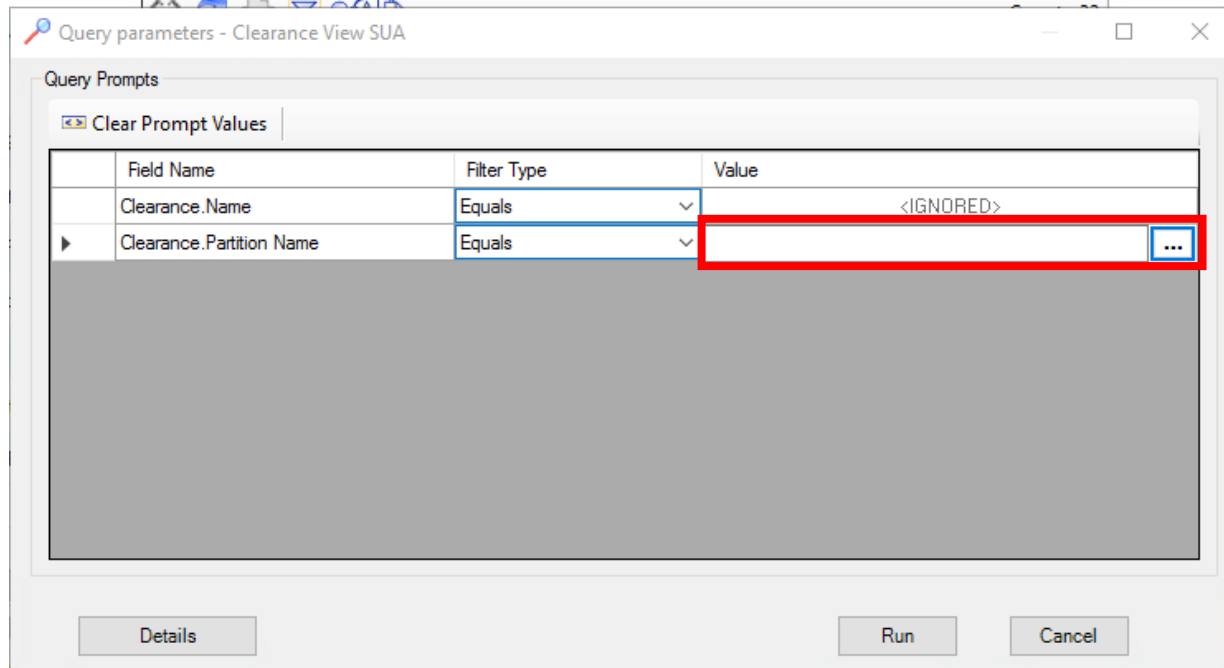
## Ccure 9000: How to Bulk Remove Personnel from a Clearance

1. Select "Dynamic Views."
2. Double click "Clearance View SUA" (SCW or SUO) to open.
3. Click "..."/>



The screenshot shows a dropdown menu titled "Non Hardwar..." with three options: "Doors", "Dynamic Views", and "Manual Actions". The "Dynamic Views" option is highlighted with a red box. Below the menu is a table of dynamic views.

Name	Description	Partition
Personnel View All	Personnel are the people in Ccure who hold a credential for card access. This search will return all card holders in the system - 200K+ and can slow down the performance of your Ccure instance.	Default: f1pap-cc9sua-01
Credential View	SUA - A Credential is the Penn State id+ card number other than the PSU ID number.	Default: f1pap-cc9sua-01
Operator Privilege View		Default: f1pap-cc9sua-01
Door Journal SUA View	Select the door name to view the door journal activity for the past 7 days. Door history is for troubleshooting door issues only and can't be used for police or disciplinary actions.	Default: f1pap-cc9sua-01
Operator View SUA		Default: f1pap-cc9sua-01
Personnel View ITS Data Centers	Default View for Personnel	UP:DATA CENTER S
Clearance View SUA		Default: f1pap-cc9sua-01



The screenshot shows the "Query parameters - Clearance View SUA" dialog box. It has a "Query Prompts" section with a "Clear Prompt Values" button. Below this is a table with columns for "Field Name", "Filter Type", and "Value".

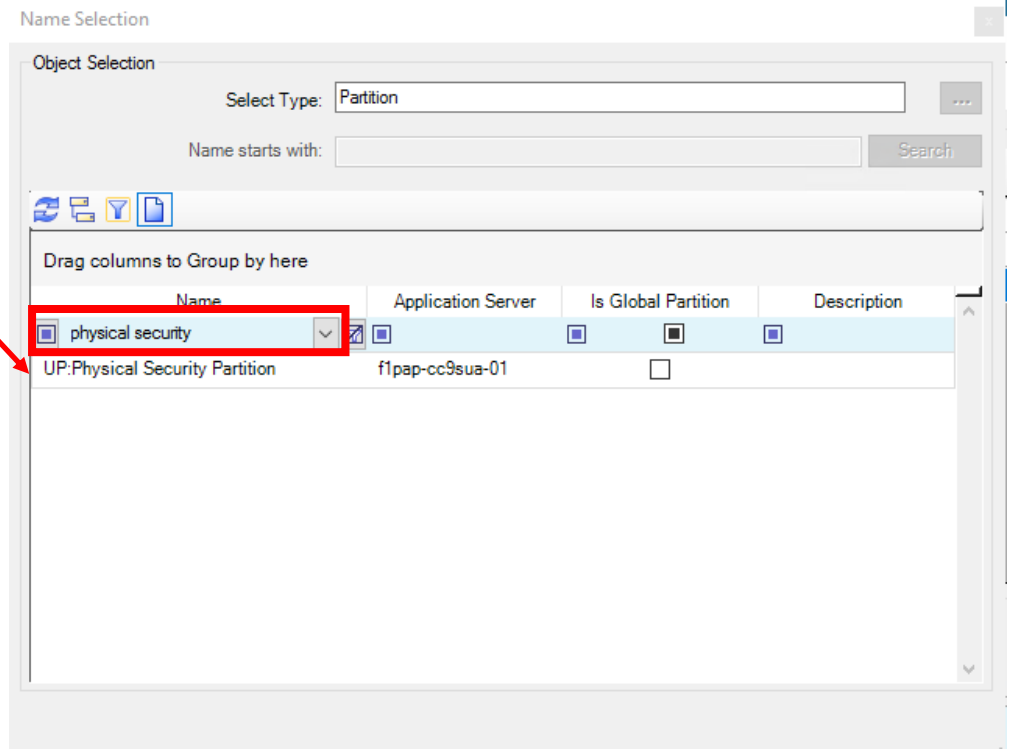
Field Name	Filter Type	Value
Clearance.Name	Equals	<IGNORED>
Clearance.Partition Name	Equals	

The "Value" cell for "Clearance.Partition Name" is highlighted with a red box and contains a red-bordered area with an ellipsis button "...".

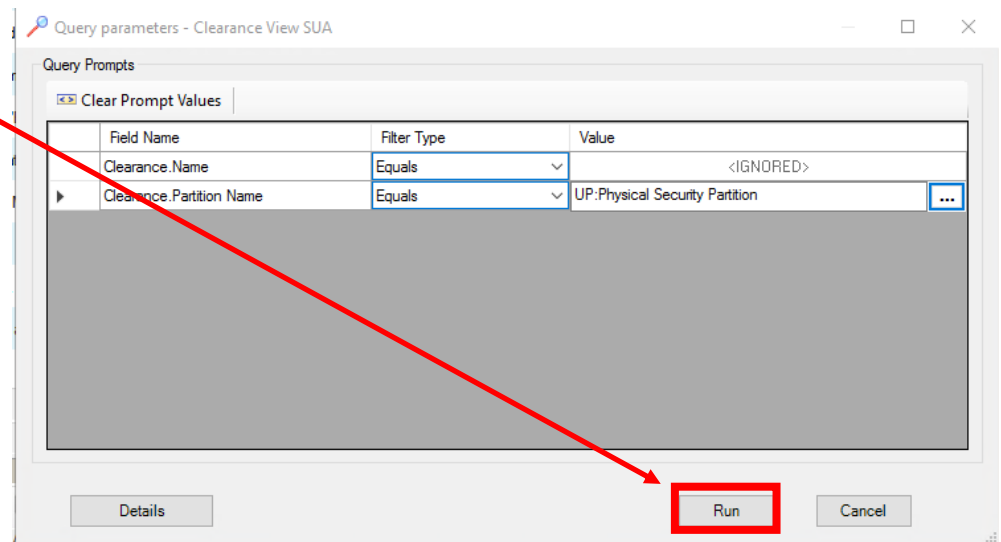
At the bottom of the dialog are three buttons: "Details", "Run", and "Cancel".

## Ccure 9000: How to Bulk Remove Personnel from a Clearance

4. Type your partition name in “Name” box to filter.
5. Click your partition name.



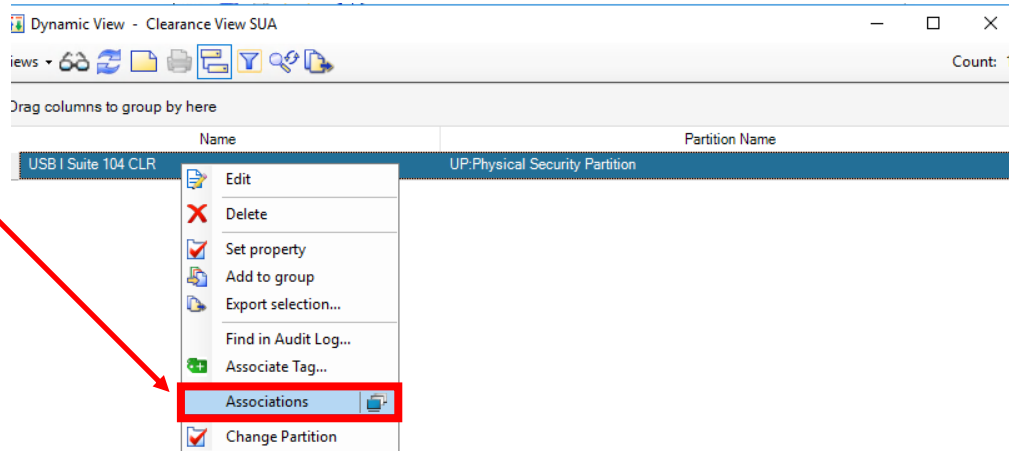
6. Click “Run.”



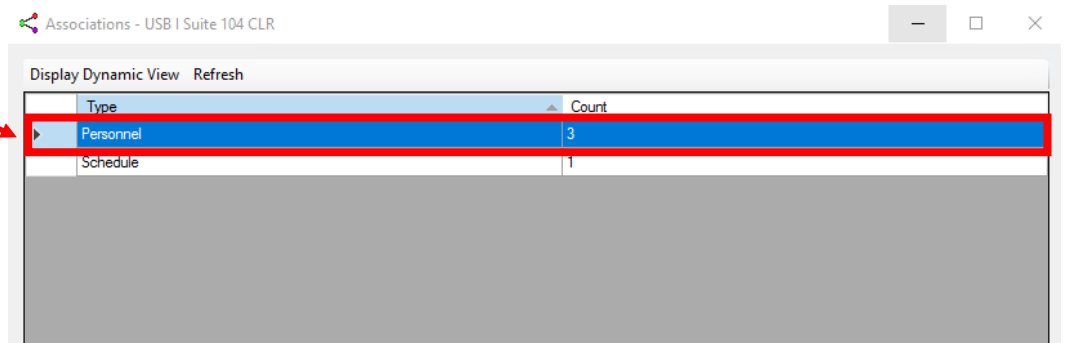
## Ccure 9000: How to Bulk Remove Personnel from a Clearance

7. Select clearance, right click, and select "Associations."

8. Click your partition name.

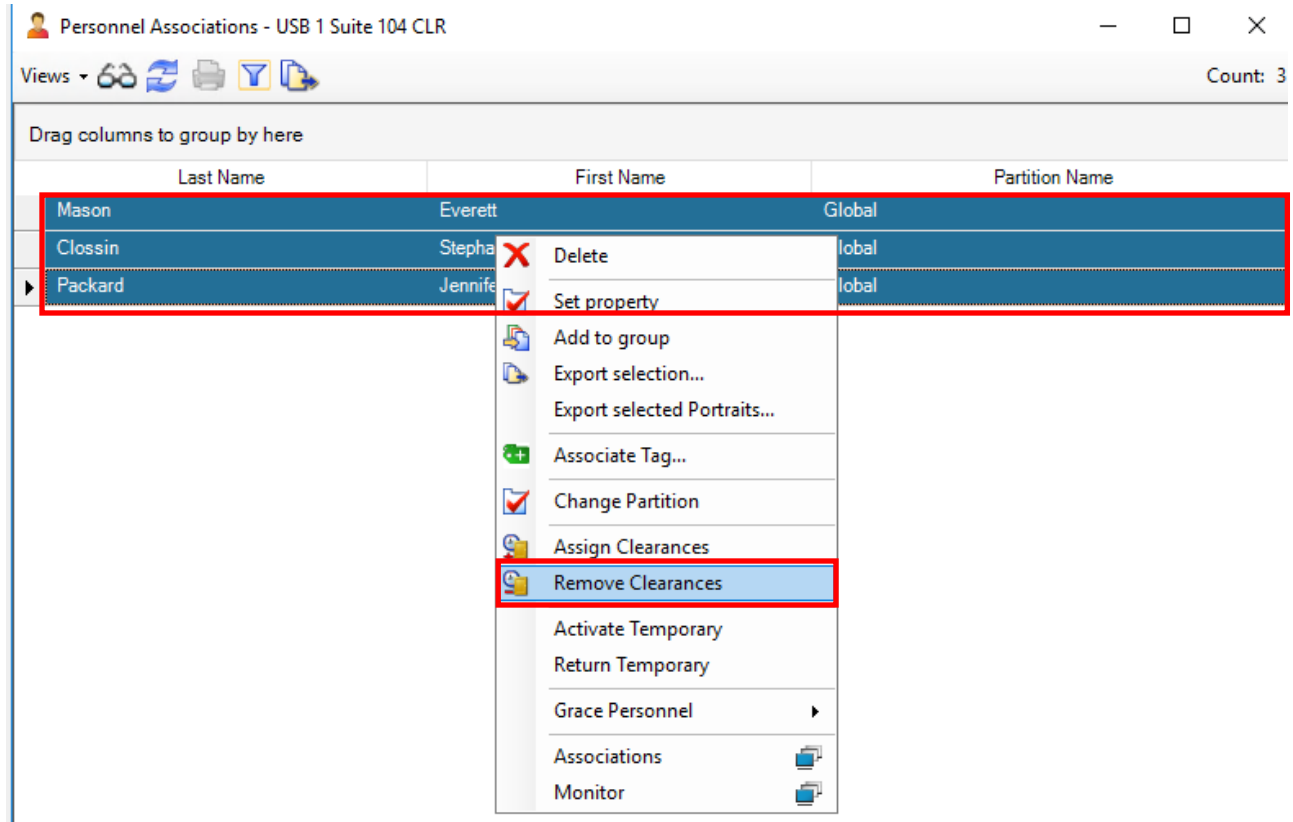


9. Double click "Personnel."

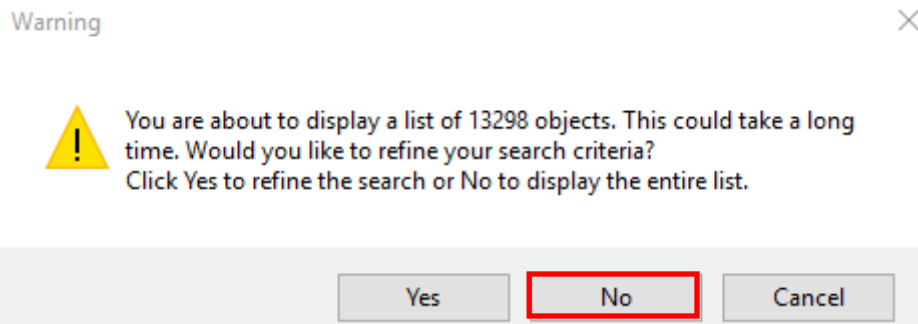


## Ccure 9000: How to Bulk Remove Personnel from a Clearance

10. Highlight all personnel using “Ctrl + A,” right click and select “Remove Clearances.”

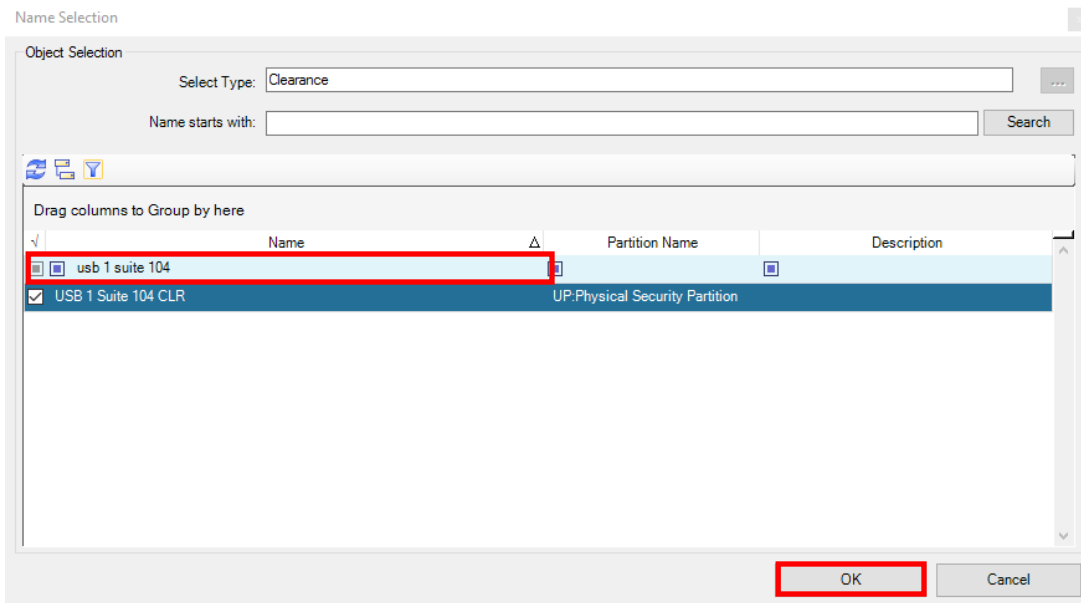


11. Select “No.”

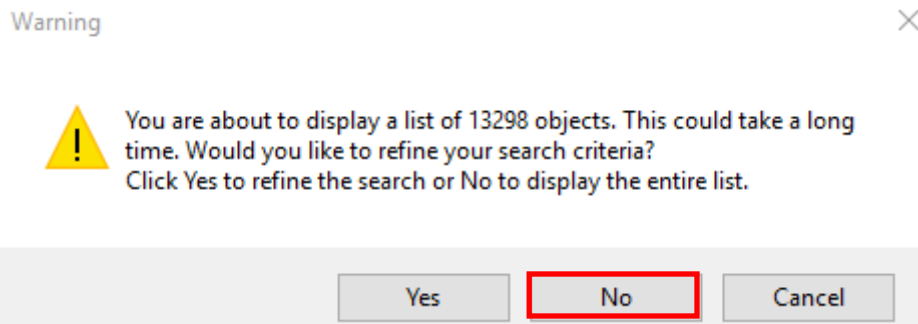


## Ccure 9000: How to Bulk Remove Personnel from a Clearance

12. Type name of clearance, select clearance, then select “OK.”



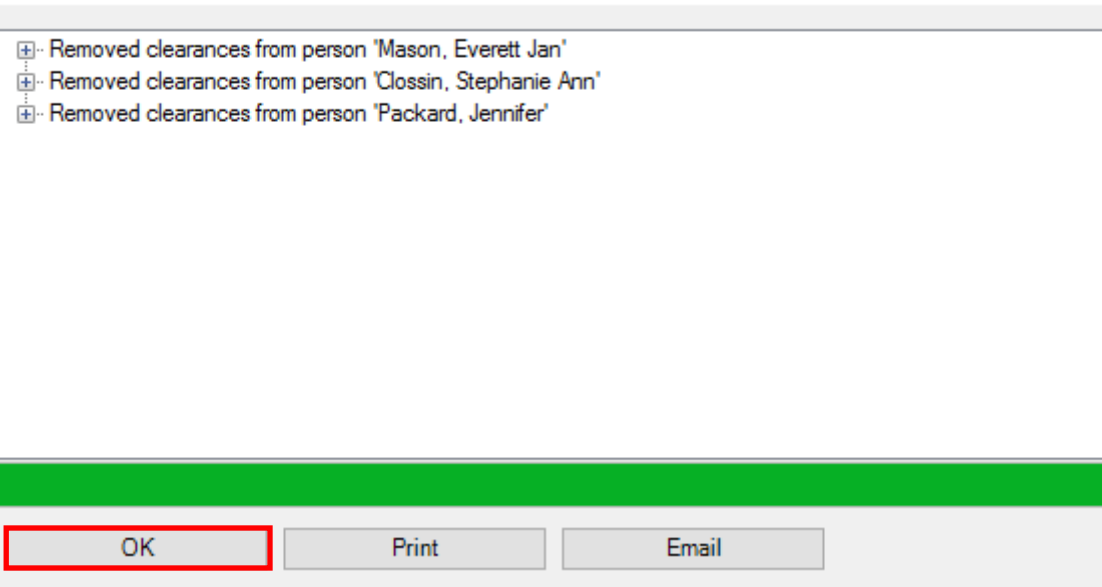
13. Select “No.”



## Ccure 9000: How to Bulk Remove Personnel from a Clearance

14. Select "OK." You have successfully removed the clearance from all selected personnel.

Removing clearances from selected personnel



Removed clearances from person 'Mason, Everett Jan'  
Removed clearances from person 'Clossin, Stephanie Ann'  
Removed clearances from person 'Packard, Jennifer'

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